



DIPATTAMENTON I KAOGAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS



Honorable Felix P. Camacho
Governor of Guam

Sylvia M. Flores
Acting President

Honorable Michael W. Cruz
Lt. Governor of Guam

October 28, 2009

To: The Honorable Senator Judith T. Won Pat
Speaker, 30th Guam Legislature
I Liheslaturan Guahan

From: Sylvia M. Flores, Acting President
Department of Chamorro Affairs *SMF*

Subject: FY2009 4th Quarter Financial Reporting Requirements

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Pursuant to Public Law 29-113, the following reports required for FY2009 4th Quarter are being submitted:

Chapter VI, Section 26 Federal Funding Reports

No federal funds received and no payments using federal funds were made for this period.

Chapter VII, Section 2 Reporting Requirements...full disclosure of all funds

1. Expenditure/Encumbrance Report (AS400)
2. Income/Expense Report – President’s Office (non-appropriated funds)
3. Income/Expense Report – Research, Publication & Training (non-appropriated funds)
4. Income/Expense Report – Guam Museum (non-appropriated funds)
5. Income/Expense Report – Chamorro Village (non-appropriated funds)
6. Electronic Format of Items 1 through 6 above, one (1) copy.

Chapter VII, Section 20 Authorization for Payment of Prior Year’s Obligations

No appropriation/authorization for payment of Prior Years; Obligations for this period. Please note that promised compensation for prior years for three employees are not funded.

Chapter VII, Section 24 Reporting Staffing Pattern

FY2009 Current Staffing Patter

Should you have any questions or require additional information, please advise.

Attachments

Cc: Public Auditor of Guam

Office of the Speaker
Judith T. Won Pat, Ed. D.
Date: 10/28/09
Time:
Recd. by:
30-09-1274

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DIBISION FINO'YAN KOTTURAN CHAMORRO
Chamorro Language and Culture Division

I SENGSONG CHAMORRO
Chamorro Village

DIBISION INALIGAO, TINIGE', YAN FINA'NA'GUE
Research, Publications and Training Division

DIBISION FANINADAHEN KOSAS GUAHAN YAN SAGAN RIKUETDON
Guam Museum & Archives Division

For Appropriation/Expenditure Report pursuant to PL 29-113
Government of Guam
 (2009 4th Qtr) Appropriation/Expenditure Report
 (Run Date October 26, 2009)

DEPARTMENT OF CHAMORRO AFFAIRS

Fund	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
GENERAL FUND	REGULAR SALARY	\$ 527,935.24	\$ 527,935.24	\$ 537,070.96	\$ -	\$ (9,135.72)	\$ -
	FRINGE	\$ 166,994.23	\$ 166,994.23	\$ 175,338.65	\$ -	\$ (8,344.42)	\$ -
	HEALTH BENEFIT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CONTRACT	\$ 11,925.56	\$ 11,925.56	\$ 10,693.84	\$ 1,206.68	\$ 25.04	\$ -
	BLDG RENT	\$ 191,265.00	\$ 191,265.00	\$ 191,263.68	\$ -	\$ 1.32	\$ -
	SUPPLIES	\$ 3,170.53	\$ 3,170.53	\$ 3,116.31	\$ 54.22	\$ -	\$ -
	WORKERS COMP BENEFITS	\$ 3,857.08	\$ 3,857.08	\$ 3,857.08	\$ -	\$ -	\$ -
	DRUG TESTING CHARGES	\$ 37.50	\$ 37.50	\$ 37.50	\$ -	\$ -	\$ -
	TELEPHONE	\$ 3,520.86	\$ 3,520.86	\$ 3,428.44	\$ -	\$ 92.42	\$ -
GENERAL FUND Fund Totals:		\$ 908,706.00	\$ 908,706.00	\$ 924,806.46	\$ 1,260.90	\$ (17,361.36)	\$ -
FEDERAL GRANT FUND	CONTRACT	\$ 6,552.20	\$ 6,552.20	\$ -	\$ -	\$ 6,552.20	\$ -
	EQUIPMENT	\$ 76.39	\$ 76.39	\$ -	\$ -	\$ 76.39	\$ -
FEDERAL GRANT FUND Fund Totals:		\$ 6,628.59	\$ 6,628.59	\$ -	\$ -	\$ 6,628.59	\$ -
DEPARTMENT OF CHAMORRO AFFAIRS TOTALS:		\$ 915,334.59	\$ 915,334.59	\$ 924,806.46	\$ 1,260.90	\$ (10,732.77)	\$ -

**For Government of Guam Contracts pursuant to PL 28-57
Government of Guam
Department of Chamorro Affairs
2009 4th Qtr Contracts
As of September 30, 2009**

Vendor Name	Duration	Description	Contract Amount
TOTALS:			0
GRAND TOTAL:			0

DEPT. OF CHAMORRO AFFAIRS - PRESIDENT'S OFFICE
Income and Expense
October 2008 through September 2009

	<u>Oct '08 - Sep 09</u>
Income	
14300 · Interest Earned	34.27
40000 · Donation	
40100 · FESTPAC	972.00
40000 · Donation - Other	1,818.00
Total 40000 · Donation	<u>2,790.00</u>
41000 · Sales	120.00
Total Income	<u>2,944.27</u>
Expense	
60600 · Meals and Entertainment Expense	286.57
61400 · Office Supplies Expense	246.59
61600 · Postage and Shipping Expense	44.32
61800 · Professional Fee	628.72
62000 · Promotions Expense	2,661.10
62251 · Computer Software	196.00
62600 · Travel Expense	1,446.25
62800 · Workshop Expense	200.00
64000 · Miscellaneous Expense	3,548.52
Total Expense	<u>9,258.07</u>
Net Income	<u><u>-6,313.80</u></u>

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Accrual Basis

DEPT. OF CHAMORRO AFFAIRS - GUAM MUSEUM
Income and Expense
October 2008 through September 2009

	<u>Oct '08 - Sep 09</u>
Ordinary Income/Expense	
Income	
40100 · Interest Earned	8.83
Total Income	<u>8.83</u>
Expense	
60200 · Bank Charges	120.36
62000 · Promotions Expense	115.00
64000 · Miscellaneous Expense	100.00
Total Expense	<u>335.36</u>
Net Ordinary Income	<u>-326.53</u>
Net Income	<u><u>-326.53</u></u>

DEPT. OF CHAMORRO AFFAIRS RESEARCH PUBLICATION TRAINING
Income and Expense
October 2008 through September 2009

	<u>Oct '08 - Sep 09</u>
Ordinary Income/Expense	
Income	
14300 · Interest Earned	151.05
40000 · Donation	7,561.50
41000 · Sales-Books	63,607.70
41200 · Sales-T-Shirt	52.00
Total Income	<u>71,372.25</u>
Cost of Goods Sold	
5000 · Cost of Goods Sold	1,830.00
Total COGS	<u>1,830.00</u>
Gross Profit	69,542.25
Expense	
41402 · Sales-CARD BOXES	15.00
60000 · Advertising	865.00
60200 · Bank Charges	44.27
60600 · Meals & Entertainment Expense	1,380.69
60800 · License Fees	25.00
61200 · Office Expense	712.16
61400 · Office Supplies Expense	240.94
61600 · Postage and Shipping Expense	160.00
61700 · Printing & Copies Expense	35,401.00
62000 · Promotions Expense	2,116.59
64000 · Miscellaneous Expense	890.45
65600 · Payroll Expenses	2,850.00
Total Expense	<u>44,701.10</u>
Net Ordinary Income	24,841.15
Other Income/Expense	
Other Income	
50100 · Other Income	65.85
Total Other Income	<u>65.85</u>
Net Other Income	65.85
Net Income	<u><u>24,907.00</u></u>

CHAMORRO VILLAGE
Income and Expense
 October 2008 through September 2009

	Oct '08 - Sep 09
Ordinary Income/Expense	
Income	
4000 Main Pavillion	1,565.00
4020 CV Lease Stall	400,417.44
4060 Wednesday Night Market	153,508.29
4080 Other Income	2,445.36
Total Income	557,936.09
Gross Profit	557,936.09
Expense	
6000 Advertising	4,867.34
6010 Bad Debt Expense	7,418.39
6020 Bank Charges	240.27
6025 Cash Over & Short	-0.09
6035 Dues & Subscription	-718.52
6040 Communication	666.46
6045 Entertainment	
6041 Wednesday Night Market	28,231.30
6042 Entertainment - Others	2,800.00
Total 6045 Entertainment	31,031.30
6055 Maintenance Expense	
6056 Janitorial Services	70,706.40
6057 Contractual Maintenance	11,136.00
6058 Security	63,143.58
6059 Maintenance Supplies	32,591.35
6060 Solid Waste	44,930.00
6061 Janitorial Supplies	15,405.31
6062 Pest Control Contract	4,192.00
6055 Maintenance Expense - Other	3,694.59
Total 6055 Maintenance Expense	245,799.23
6058 Security	15,614.00
6060 Lease Expense	479.54
6070 Marketing Expense	1,500.00
6075 Office Expense	213.71
6075 Office Supplies Expense	1,955.99
7000 Printing & Copies Expense	5,279.31
7010 Promotional Expense	
60121 Promotional Coupon	748.13
60122 Promotional Exp. - Others	1,325.00
7010 Promotional Expense - Other	3,278.50
Total 7010 Promotional Expense	5,351.63
7050 Repairs Expense	44,065.60
7052 Auto Expense	631.00
7055 Telephone Expense	6,563.16
7065 Travel Expense	7,005.86
7080 Workshop Expense	400.00
7090 Utilities	
60171 Power	44,658.55
60172 Water	76,213.50
Total 7090 Utilities	120,872.05
7095 Miscellaneous	
Meal Coupons	742.72
7095 Miscellaneous - Other	18,846.19
Total 7095 Miscellaneous	19,588.91
Total Expense	518,825.14
Net Ordinary Income	39,110.95
Net Income	39,110.95

DEPARTMENT OF CHAMORRO AFFAIRS (3600)

Government of Guam
2009 4th Qtr Staffing Pattern

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	602	ADMINISTRATIVE ASSISTANT	PAULINO, JENNIFER G	J - 13	\$ 38,155.00	14-Feb-11	\$ -	\$ 38,155.00	\$ 8,642.11	\$ -	\$ -	\$ 553.25	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 10,929.30	\$ 49,084.30
GENERAL FUND	103	SECRETARY II (TYPIST)	HERNANDEZ, PATTI B	H - 10	\$ 29,982.00	21-Feb-10	\$ 129.03	\$ 30,091.03	\$ 6,796.39	\$ 403.52	\$ -	\$ 434.45	\$ 173.94	\$ 3,606.20	\$ 413.40	\$ 11,817.90	\$ 41,908.93
GENERAL FUND	104	ADMINISTRATIVE SERVICES OFFICER	QUINTANILLA, JUANITA P	N - 10	\$ 46,596.00	27-Nov-10	\$ -	\$ 46,596.00	\$ 10,553.99	\$ 1,210.56	\$ -	\$ 675.64	\$ 521.82	\$ 4,320.16	\$ 527.80	\$ 17,809.98	\$ 64,405.98
DEPARTMENT OF CHAMORRO AFFAIRS TOTALS: \$114,713.00 \$ 129.03 \$ 114,842.03 \$ 25,982.49 \$ 1,614.08 \$ - \$ 1,663.34 \$ 869.70 \$ 9,306.44 \$ 1,121.12 \$ 40,557.17 \$ 155,399.20																	
Agency Program DIRECTORS OFFICE - CHAMORRO AFFAIRS (3601)																	
GENERAL FUND		MUSEUM ASSISTANT	WOSSTIG, BETTYANN P	E - 09	\$ 24,151.00	1-Aug-10	\$ 110.40	\$ 24,261.40	\$ 5,470.20	\$ -	\$ -	\$ 350.19	\$ 173.94	\$ 1,837.68	\$ 230.88	\$ 8,062.89	\$ 32,324.29
DIRECTORS OFFICE - CHAMORRO AFFAIRS TOTALS: \$ 24,151.00 \$ 110.40 \$ 24,261.40 \$ 5,470.20 \$ - \$ - \$ 350.19 \$ 173.94 \$ 1,837.68 \$ 230.88 \$ 8,062.89 \$ 32,324.29																	
Agency Program RESEARCH, PUBLICATION AND TR (3630)																	
GENERAL FUND	402	PLANNER III	PALOMO, SIMEON M	N - 15	\$ 55,341.00	22-Jun-11	\$ 0	\$ 55,341.00	\$ 12,534.74	\$ 0	\$ 0	\$ 802.44	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 15,071.12	\$ 70,412.12
RESEARCH, PUBLICATION AND TR TOTALS: \$ 55,341.00 \$ 0 \$ 55,341.00 \$ 12,534.74 \$ 0 \$ 0 \$ 802.44 \$ 173.94 \$ 1,380.08 \$ 179.92 \$ 15,071.12 \$ 70,412.12																	
Agency Program GUAM MUSEUM (3640)																	
GENERAL FUND	603	MUSEUM CURATOR	RAMIREZ, ANTHONY J	M - 03	\$ 32,263.00	24-Sep-09	\$ 552.98	\$ 32,815.98	\$ 7,307.57	\$ 403.52	\$ -	\$ 467.81	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 9,912.84	\$ 42,728.82
GENERAL FUND	605	MUSEUM ASSISTANT	GUMABON, COLASTIA B	E - 15	\$ 29,673.00	25-Jul-11	\$ -	\$ 29,673.00	\$ 6,720.93	\$ 403.52	\$ -	\$ 430.26	\$ 173.94	\$ -	\$ -	\$ 7,728.65	\$ 37,401.65
GENERAL FUND	606	MUSEUM ASSISTANT	OLEDA, LOUITA T	E - 14	\$ 28,670.00	6-Apr-10	\$ 125.93	\$ 28,795.93	\$ 6,493.76	\$ 403.52	\$ -	\$ 415.72	\$ 173.94	\$ -	\$ -	\$ 7,486.93	\$ 36,282.86
GENERAL FUND	609	LABORER	MAIBUSAN, JAVIER MIKEL T	D - 01	\$ 15,840.00	27-Apr-10	\$ 122.20	\$ 15,962.20	\$ 3,587.76	\$ -	\$ -	\$ 229.68	\$ 173.94	\$ -	\$ -	\$ 3,991.38	\$ 19,953.58
GUAM MUSEUM TOTALS: \$ 106,446.00 \$ 801.11 \$ 107,247.11 \$ 24,110.02 \$ 1,210.56 \$ - \$ 1,543.47 \$ 695.76 \$ 1,380.08 \$ 179.92 \$ 29,119.81 \$ 136,366.92																	
Agency Program DCA - CHAMORRO VILLAGE (3699)																	
GENERAL FUND	CV-003	MAINTENANCE SUPERVISOR	SANCHEZ, FRANK Q	J - 10	\$ 34,414.00	8-Dec-10	\$ -	\$ 34,414.00	\$ 7,794.77	\$ -	\$ -	\$ 499.00	\$ -	\$ -	\$ -	\$ 8,293.77	\$ 42,707.77
GENERAL FUND	CV-004	LABORER	EVARISTO, EDWIN P	D - 10	\$ 23,760.00	19-Mar-10	\$ 100.40	\$ 23,860.40	\$ 5,381.64	\$ 403.52	\$ -	\$ 344.52	\$ 173.94	\$ 3,163.68	\$ 384.80	\$ 9,852.10	\$ 33,712.50
GENERAL FUND	CV-002	ADMINISTRATIVE ASSISTANT	SAN NICOLAS, JEFFREY A	J - 10	\$ 34,414.00	27-Feb-10	\$ 140.79	\$ 34,554.79	\$ 7,794.77	\$ -	\$ -	\$ 499.00	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 10,027.71	\$ 44,582.50
GENERAL FUND	CV-005	LABORER	RIARTE, FRANCISCO LG	D - 03	\$ 17,820.00	5-Jul-09	\$ 298.92	\$ 18,118.92	\$ 4,036.23	\$ 403.52	\$ -	\$ 258.39	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 6,432.08	\$ 24,551.00
GENERAL FUND	CV-006	COORDINATOR I	MARCOS, GERARDO R	K - 09	\$ 35,751.00	16-Sep-09	\$ 379.37	\$ 36,130.37	\$ 8,097.60	\$ -	\$ -	\$ 518.39	\$ 173.94	\$ -	\$ -	\$ 8,789.93	\$ 44,920.30
GENERAL FUND	CV-007	CHAMORRO VILLAGE MANAGER	CURA, MICHAEL A	N - 08	\$ 43,490.00	15-Oct-10	\$ -	\$ 43,490.00	\$ 9,850.48	\$ 403.52	\$ -	\$ 630.60	\$ 173.94	\$ 3,606.20	\$ 413.40	\$ 15,078.15	\$ 58,568.15
GENERAL FUND		GUAM HISTORIC PRESERVATION OFF	AGUON, LYNDIA B	P - 14	\$ 63,428.00	26-Dec-09	\$ 699.78	\$ 64,127.78	\$ 14,366.44	\$ 403.52	\$ -	\$ 919.71	\$ 173.94	\$ 1,380.08	\$ 179.92	\$ 17,423.61	\$ 81,551.39
DCA - CHAMORRO VILLAGE TOTALS: \$253,077.00 \$1,619.26 \$ 254,696.26 \$ 57,321.94 \$ 1,614.08 \$ - \$ 3,669.62 \$ 1,043.64 \$ 10,910.12 \$ 1,337.96 \$ 75,897.36 \$ 330,593.62																	
DCA - CHAMORRO VILLAGE TOTALS: \$553,728.00 \$2,659.80 \$ 556,387.80 \$ 125,419.39 \$ 4,438.72 \$ - \$ 8,029.06 \$ 2,956.98 \$ 24,814.40 \$ 3,049.80 \$ 168,708.35 \$ 725,096.15																	